

LIMITED POWER OF ATTORNEY

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This Limited Power of Attorney (this "**Power of Attorney**") is made as of [EFFECTIVE DATE] by:

[PRINCIPAL FULL LEGAL NAME], residing at [PRINCIPAL ADDRESS] (the "**Principal**"), who appoints the person named below as the Principal's attorney-in-fact for the limited purposes stated in this document.

[AGENT FULL LEGAL NAME], residing at [AGENT ADDRESS], telephone [AGENT PHONE] (the "**Agent**" or "**attorney-in-fact**"), is appointed as the Principal's Agent for those limited purposes.

The Principal names the following successor agent, to serve if the Agent is unable or unwilling to serve:

[SUCCESSOR AGENT NAME, ADDRESS, PHONE].

Recitals. The Principal is of sound mind and signs this Power of Attorney voluntarily, free from duress or undue influence. The Principal wishes to grant the Agent authority that is **limited** to the specific tasks, transaction, or period described below, and not general authority over the Principal's affairs. This Power of Attorney is intended to take effect under the laws of [STATE] governing powers of attorney. In consideration of the Agent's willingness to serve, the Principal agrees as follows.

1. Grant of Limited Authority

1.1 Limited purpose. The Principal grants the Agent authority to act for the Principal only with respect to the following specific matter(s) (the "**Authorized Purpose**"): [DESCRIBE THE SPECIFIC TASK OR TRANSACTION IN DETAIL — e.g. "to sell the real property located at [PROPERTY ADDRESS] and to sign all documents necessary to complete that sale," or "to manage the bank account ending in [LAST 4] at [BANK] while I am abroad."]

1.2 No general authority. This Power of Attorney does not grant the Agent any authority beyond the Authorized Purpose. The Agent may not act for the Principal in any matter not expressly described in Section 1.1.

1.3 Powers reasonably necessary. Within the Authorized Purpose, the Agent may take any action and sign any document reasonably necessary or incidental to accomplish that purpose, including communicating with third parties and paying ordinary costs related to it.

1.4 Property or accounts covered. This Power of Attorney applies only to the following property, accounts, or matters: [IDENTIFY SPECIFIC PROPERTY, ACCOUNTS, OR MATTERS, OR WRITE "as described in Section 1.1"].

2. Effective Period

2.1 Start. This Power of Attorney is effective on [EFFECTIVE DATE / the date of signing].

2.2 End. Unless revoked or terminated earlier, this Power of Attorney automatically terminates on the earliest of: (a) completion of the Authorized Purpose; (b) [END DATE, e.g. a specific date]; or (c) the Principal's death.

2.3 Durability. This Power of Attorney **[is / is not]** durable. If it is durable, the Agent's authority is not affected by the Principal's later incapacity. If it is not durable, the authority ends if the Principal becomes incapacitated. Select one option; the choice has important consequences.

3. Limitations and Restrictions

3.1 Express limitations. The Agent's authority is subject to the following additional limitations: **[LIST ANY LIMITS, OR WRITE "None beyond those in Section 1."]**

3.2 No gifts; no self-dealing. Unless expressly authorized in Section 1, the Agent may not make gifts of the Principal's property, may not change the Principal's beneficiary designations, and may not use the Principal's property for the Agent's own benefit, except for reasonable compensation and expenses permitted under Section 5.

3.3 No health-care or estate-plan authority. This Power of Attorney does not authorize the Agent to make health-care decisions for the Principal or to make, amend, or revoke the Principal's will or trust.

4. Duties of the Agent

4.1 Standard of conduct. The Agent will act in good faith, within the scope of the Authorized Purpose, and in the Principal's best interests.

4.2 Records. The Agent will keep records of all actions taken and money received or paid on the Principal's behalf under this Power of Attorney and will provide them to the Principal on reasonable request.

4.3 No further delegation. The Agent may not delegate the authority granted under this Power of Attorney to another person unless expressly authorized in Section 1.

5. Compensation and Expenses

5.1 Compensation. The Agent will serve **[without compensation / for the following compensation: [DESCRIBE]].**

5.2 Expenses. The Agent is entitled to reimbursement for reasonable expenses actually and properly incurred in carrying out the Authorized Purpose.

6. Reliance by Third Parties

6.1 Good-faith reliance. Any third party may rely in good faith on a copy of this Power of Attorney and on the Agent's authority to act within the Authorized Purpose, unless the third party has actual knowledge that it has been revoked or has terminated.

6.2 Protection. A third party who acts in good-faith reliance on this Power of Attorney is protected to the extent provided by the law of **[STATE]**, and the Principal will not hold that party liable for so relying.

7. Revocation and Termination

7.1 Revocation by the Principal. The Principal may revoke this Power of Attorney at any time by a signed writing delivered to the Agent and, where appropriate, to any third party relying on it, to the extent permitted by the law of **[STATE]**.

7.2 Automatic termination. This Power of Attorney terminates automatically as provided in Section 2.2 and on any other event stated in this document.

7.3 **Effect of termination.** On termination, the Agent will promptly stop acting under this Power of Attorney, return any of the Principal's property in the Agent's possession, and provide any final records or accounting reasonably requested.

8. General Provisions

8.1 **Governing law.** This Power of Attorney is governed by the laws of the State of [STATE] and is intended to be valid in any jurisdiction in which it is presented, to the extent that jurisdiction's law permits.

8.2 **Severability.** If any provision is held invalid, the remaining provisions remain in effect.

8.3 **Construction.** This Power of Attorney will be construed narrowly and limited to the Authorized Purpose; any ambiguity will be resolved against an expansion of the Agent's authority.

8.4 **Copies.** A photocopy or electronically transmitted copy of this signed Power of Attorney has the same effect as the original, to the extent permitted by applicable law.

8.5 **Execution formalities.** The Principal will sign this Power of Attorney with the witness and notary formalities required by the law of [STATE] for the transaction involved. Some transactions, such as real-estate matters, may require notarization and recording before the Agent may act.

Principal. I sign this Limited Power of Attorney knowingly and voluntarily, granting only the limited authority described above.

PRINCIPAL

Signature: _____

Printed name: [PRINCIPAL NAME]

Date: _____

Acceptance by Agent (optional). I accept appointment as Agent for the limited purpose stated and agree to act within its scope and in the Principal's interest.

AGENT

Signature: _____

Printed name: [AGENT NAME]

Date: _____

Witnesses (if required by [STATE]).

WITNESS 1

WITNESS 2

Signature: _____

Signature: _____

Printed name: **[NAME]**

Printed name: **[NAME]**

Address: **[ADDRESS]**

Address: **[ADDRESS]**

Date: _____

Date: _____

Notary acknowledgment.

State of **[STATE]**, County of **[COUNTY]**. This Power of Attorney was acknowledged before me on **[DATE]** by **[PRINCIPAL NAME]**, who is personally known to me or proved identity to me, and who signed it freely for the purposes stated.

NOTARY PUBLIC

Signature: _____

Printed name: **[NOTARY NAME]**

My commission expires: **[DATE]**

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