

FIELD TRIP PERMISSION SLIP AND CONSENT

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This Field Trip Permission Slip and Consent (this "Permission Slip") is entered into as of [EFFECTIVE DATE] (the "Effective Date") by and between:

[PARENT / LEGAL GUARDIAN NAME], residing at [GUARDIAN ADDRESS] (the "Parent/Guardian"), on behalf of [STUDENT / CHILD NAME], age [AGE] (the "Student"); and

[SCHOOL / ORGANIZATION NAME], located at [ADDRESS] (the "Organization").

Parent/Guardian and Organization are each a "Party" and together the "Parties."

Recitals. The Organization is conducting a supervised field trip or off-site activity described as [TRIP NAME / DESTINATION / PURPOSE] (the "Field Trip"), and wishes to obtain the Parent/Guardian's informed consent for the Student to take part. The Parent/Guardian wishes to grant that consent on the terms set out below. In consideration of the Student being permitted to take part, the Parties agree as follows.

1. Trip Details

1.1 Destination and purpose. The Field Trip is to [DESTINATION(S)] for the purpose of [EDUCATIONAL / RECREATIONAL PURPOSE].

1.2 Dates and times. The Field Trip departs on [DEPARTURE DATE / TIME] from [DEPARTURE LOCATION] and is scheduled to return on [RETURN DATE / TIME] to [RETURN LOCATION].

1.3 Transportation. Transportation will be provided by [SCHOOL BUS / CHARTERED COACH / ORGANIZATION VEHICLE / WALKING / PUBLIC TRANSIT / OTHER].

1.4 Supervision. The Field Trip will be supervised by [NUMBER] chaperones/staff, including [LEAD STAFF NAME / TITLE], at an approximate ratio of [RATIO, e.g. 1 adult per 8 students].

1.5 Cost. The cost to participate is [\$ AMOUNT / "no cost"], due by [DATE], covering [WHAT THE FEE INCLUDES].

2. Consent to Participate

2.1 Grant of consent. The Parent/Guardian gives permission for the Student to take part in the Field Trip, including the activities, transportation, and supervision described in Section 1.

2.2 Authority. The Parent/Guardian represents that they are the parent or legal guardian of the Student, or are otherwise authorized to consent on the Student's behalf, and have the authority to sign this Permission Slip.

2.3 Understanding of activities. The Parent/Guardian has reviewed the nature of the Field Trip and the activities involved and consents to the Student's participation in them.

3. Student Conduct and Rules

3.1 Code of conduct. The Student is expected to follow the Organization's code of conduct, the directions of supervising staff and chaperones, and all rules of the destination during the Field Trip.

3.2 Consequences. The Parent/Guardian understands that a Student who violates the rules may be subject to discipline under the Organization's policies and, in the case of serious misconduct, may be sent home at the Parent/Guardian's expense.

3.3 Personal items. The Student is responsible for personal items brought on the Field Trip. The Organization is not responsible for lost, stolen, or damaged personal property.

4. Medical Information and Authorization

4.1 Medical information. The Parent/Guardian provides the following medical information for the Student: allergies — **[LIST OR "NONE"]**; medications and dosing during the trip — **[LIST OR "NONE"]**; medical conditions or limitations — **[LIST OR "NONE"]**; dietary needs — **[LIST OR "NONE"]**.

4.2 Consent to emergency treatment. If the Parent/Guardian cannot be reached in an emergency, the Parent/Guardian authorizes supervising staff to consent to, and arrange for, emergency medical care, treatment, and transport for the Student, and authorizes treating providers to render care. The Parent/Guardian is responsible for the cost of medical treatment and transport not covered by insurance.

4.3 Insurance. The Student is covered by health insurance through **[INSURER / POLICY NUMBER / "the Parent/Guardian represents the Student is insured" / "none"]**.

4.4 Medication administration. The Parent/Guardian **[AUTHORIZES / DOES NOT AUTHORIZE]** supervising staff to administer or supervise the listed medication in accordance with the instructions provided and the Organization's policy.

5. Emergency Contacts

5.1 Primary contact. Primary emergency contact: **[NAME, RELATIONSHIP, PHONE]**.

5.2 Secondary contact. Secondary emergency contact: **[NAME, RELATIONSHIP, PHONE]**.

5.3 Reachability. The Parent/Guardian will keep at least one listed contact reachable for the duration of the Field Trip.

6. Acknowledgment of Risk and Release

6.1 Acknowledgment of risk. The Parent/Guardian understands that off-site activities and travel involve risks that cannot be entirely eliminated, including **[e.g. transportation incidents, minor injuries, exposure to weather, and risks associated with the destination]**, and consents to the Student's participation with that understanding.

6.2 Release. To the fullest extent permitted by applicable law, the Parent/Guardian releases the Organization and its staff, chaperones, volunteers, and agents from liability for claims arising out of the Student's participation in the Field Trip that result from ordinary negligence, but not from gross negligence, recklessness, or willful misconduct, and not where applicable law does not permit such a release. The enforceability of releases involving minors varies by jurisdiction; local law controls.

6.3 Supervision standard. Nothing in this Permission Slip relieves the Organization of its obligation to provide reasonable supervision consistent with applicable law and its policies.

7. Photography and Media (optional)

7.1 **Consent to media.** The Parent/Guardian **[CONSENTS / DOES NOT CONSENT]** to the Organization photographing or recording the Student during the Field Trip and using those images for the Organization's educational and promotional purposes, consistent with the Organization's privacy policy. Delete this Section if no media consent is sought.

8. General Provisions

8.1 **Governing law and venue.** This Permission Slip is governed by the laws of the State of **[STATE]**, without regard to its conflict-of-laws rules. The Parties submit to the jurisdiction of the state and federal courts located in **[COUNTY, STATE]**.

8.2 **Severability.** If any provision of this Permission Slip is held unenforceable, the remaining provisions remain in full force, and the unenforceable provision will be narrowed only to the extent needed to make it enforceable.

8.3 **Entire agreement; amendment.** This Permission Slip is the entire agreement between the Parties on its subject and may be amended only by a writing signed by the Parent/Guardian and an authorized representative of the Organization.

8.4 **Acknowledgment.** The Parent/Guardian has read and understands this Permission Slip and signs it voluntarily on behalf of the Student.

8.5 **Counterparts and electronic signature.** This Permission Slip may be signed in counterparts and by electronic signature, each of which is an original and all of which together form one agreement.

IN WITNESS WHEREOF, the Parent/Guardian and the Organization have executed this Permission Slip as of the Effective Date.

PARENT / LEGAL GUARDIAN	ORGANIZATION REPRESENTATIVE
Signature: _____	Signature: _____
Printed name: [NAME]	Printed name: [NAME]
Relationship to Student: [RELATIONSHIP]	Title: [TITLE]
Date: _____	Date: _____

Student acknowledgment (optional, where age-appropriate):

STUDENT

Signature: _____

Printed name: **[NAME]**

Date: _____

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