

# ACCEPTABLE USE POLICY

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This Acceptable Use Policy (this "**Policy**") governs the use of [PRODUCT / PLATFORM / SERVICE NAME] and any related websites, applications, and APIs (the "**Service**"), provided by [COMPANY LEGAL NAME], a [STATE] [ENTITY TYPE] with its principal place of business at [COMPANY ADDRESS] ("**Company**," "**we**," "**us**," or "**our**"). It applies to every person or entity that accesses or uses the Service ("**User**" or "**you**").

**Recitals.** We want the Service to be safe, reliable, and lawful for everyone who uses it. This Policy sets out the conduct we require of Users and the activities we prohibit. This Policy is part of, and incorporated into, the agreement between you and us governing your use of the Service (the "**Terms**"). Capitalized terms not defined here have the meanings given in the Terms. By accessing or using the Service, you agree to comply with this Policy.

## 1. Scope and Application

**1.1 Who is covered.** This Policy applies to all Users and to anyone who accesses the Service through a User's account, including the User's personnel, agents, and end users. You are responsible for ensuring that everyone who uses the Service through you complies with this Policy.

**1.2 All content and activity.** This Policy applies to all content, data, code, and communications that you submit to, store on, transmit through, or generate using the Service ("**User Content**"), and to all conduct in connection with the Service.

**1.3 Relationship to the Terms.** A violation of this Policy is a violation of the Terms. Where this Policy conflicts with the Terms, the Terms control unless the Terms state otherwise.

## 2. General Standards of Conduct

**2.1 Lawful use.** You will use the Service only for lawful purposes and in compliance with all applicable laws, regulations, and third-party rights.

**2.2 Authorized access.** You will access the Service only through the interfaces and credentials we provide and only within the scope of access we authorize.

**2.3 Account security.** You will keep your credentials confidential, will not share accounts except as we permit, and will promptly notify us of any suspected unauthorized access or security incident.

**2.4 Accurate information.** You will provide accurate registration and contact information and keep it current.

## 3. Prohibited Activities

**3.1 Illegal and harmful conduct.** You will not use the Service to engage in or promote any activity that is illegal, fraudulent, deceptive, defamatory, harassing, threatening, or that infringes or misappropriates the rights of others, including intellectual property and privacy rights.

**3.2 Harmful content.** You will not upload, store, or transmit User Content that is unlawful, obscene, sexually exploitative of minors, hateful, or that incites violence, or that you do not have the right to share.

**3.3 Malicious code and interference.** You will not introduce malware, viruses, or other harmful code; interfere with or disrupt the integrity or performance of the Service; or attempt to gain unauthorized access to the Service, its systems, or related networks or accounts.

**3.4 Security testing.** You will not probe, scan, or test the vulnerability of the Service or breach any security or authentication measures, except under a written authorization or bug-bounty program we provide.

**3.5 Abuse of resources.** You will not use the Service in a way that imposes an unreasonable or disproportionately large load on our infrastructure, circumvents usage limits, or otherwise degrades the Service for others.

**3.6 Spam and unsolicited messages.** You will not use the Service to send spam, unsolicited bulk or commercial messages, or messages that violate anti-spam or electronic-communications laws.

**3.7 Misrepresentation.** You will not impersonate any person or entity, misrepresent your affiliation, or forge headers or identifiers to disguise the origin of any content transmitted through the Service.

## 4. Data and Privacy Responsibilities

**4.1 Lawful data handling.** You will collect, use, and share any personal information processed through the Service in compliance with applicable data-protection laws and your own privacy notices, and you will obtain any required consents.

**4.2 No prohibited data.** Unless we expressly agree in writing, you will not submit to the Service any sensitive categories of data that require special handling under applicable law, such as government identifiers, payment card data outside an approved integration, or protected health information.

**4.3 Third-party rights.** You will not use the Service to process data in a way that violates the rights of the individuals to whom the data relates or the terms under which you obtained the data.

## 5. Acceptable Use of Communications and Networks

**5.1 Communications tools.** If the Service includes messaging, email, or other communications features, you will use them only to send content that is lawful, solicited or permitted, and consistent with this Policy.

**5.2 No interception or harvesting.** You will not intercept, monitor, or collect information about other Users without authorization, and you will not harvest or scrape data from the Service except as expressly permitted.

**5.3 API and automation.** If you access the Service through an API or automated means, you will comply with any applicable rate limits, documentation, and authentication requirements, and will not use automation to circumvent restrictions.

## 6. Enforcement

**6.1 Monitoring.** We may, but are not obligated to, monitor use of the Service and User Content to enforce this Policy and protect the Service and its Users, subject to applicable law and our privacy notices.

**6.2 Investigation.** We may investigate suspected violations and cooperate with law enforcement and other authorities where appropriate.

**6.3 Remedies.** If we determine that you have violated this Policy, we may, with or without notice as the circumstances warrant: (a) remove or disable access to offending User Content; (b) suspend or limit your access

to the Service; (c) terminate your account or the Terms; and (d) pursue any other remedy available at law or under the Terms.

**6.4 Emergencies.** We may take immediate action, including suspension, where we reasonably believe it is necessary to prevent harm to the Service, to us, or to others, and will provide notice as soon as practicable where feasible.

**7. Reporting and Cooperation**

**7.1 Reporting violations.** You may report suspected violations of this Policy to us at **[ABUSE / SECURITY EMAIL]**. We will review reports and take action we deem appropriate.

**7.2 Cooperation.** You will cooperate with our reasonable requests to investigate and remediate suspected violations and will preserve relevant records when we ask.

**8. Changes and General Provisions**

**8.1 Updates.** We may update this Policy from time to time. We will post the revised Policy with a new effective date and, where required, provide additional notice. Your continued use of the Service after an update takes effect constitutes acceptance of the revised Policy.

**8.2 No waiver.** Our failure to enforce any provision of this Policy is not a waiver of our right to enforce it later.

**8.3 Severability.** If any provision of this Policy is found unenforceable, the remaining provisions remain in full force and effect.

**8.4 Governing law.** This Policy is governed by the laws of the State of **[STATE]**, without regard to conflict-of-laws rules, and is subject to the dispute-resolution and venue terms of the Terms.

This Policy is published by the Company and is effective as of the date below. By using the Service, the User acknowledges and accepts this Policy.

COMPANY	USER (where signed acceptance is used)
Signature: _____	Signature: _____
Printed name: <b>[NAME]</b>	Printed name: <b>[NAME]</b>
Title: <b>[TITLE, or N/A]</b>	Title: <b>[TITLE, or N/A]</b>
Effective date: _____	Date: _____

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